



**DOCUMENTATION REQUIRED**  
SHORT TERM FINANCING FORM

<b>SR&amp;ED CREDIT TAX</b>		✓
1.	Financial statements for the last three years	
2.	Copies of tax reports T2 and C17 for the last 3 years and current year	
3.	Copies of the notice of assessment from the federal and provincial corporation for the past 3 years	
4.	Copies of scientific reports for the last 3 years and the current year	
5.	Copies of most recent internal financial statements	
6.	Proof of remittance of deductions at source and GST/QST	
7.	Personal assessment of all shareholders	
8.	Business plan or executive summary in electronic format	
9.	Pre-approval of the project by the Canada Revenue Agency (if possible)	
<b><i>In the case of funding during the current year , add:</i></b>		
10.	Financial forecasts (income statement, cash budget, etc.)	
11.	Guarantee from Investissement Quebec	
12.	Written summary of SR&ED activities that take place during the financial period	
<b><i>After approval :</i></b>		
13.	Estimated SR&ED tax credits	
14.	Journal of wages (for the fiscal year or period of the claim)	
15.	Authorization to transfer a tax refund to a third party	

Please note that we require a deposit of \$ 500 before submitting your application to the Board of Directors. The deposit is applicable to the analysis fees and only refundable in case of refusal by the Board.